

# Welcome to WELLSTREAM ACUPUNCTURE

Cindy Albon, LAc, MSOM

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## Confidential New Patient Information

Name \_\_\_\_\_ Date \_\_\_\_\_

Hm # \_\_\_\_\_ Wk # \_\_\_\_\_ Cel # \_\_\_\_\_

Email \_\_\_\_\_ *(please circle preferred contact method)*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Birth Place \_\_\_\_\_

Age \_\_\_\_\_ Gender: M / F Ht \_\_\_\_\_ Wt \_\_\_\_\_ Marital Status \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Hm # \_\_\_\_\_

Relationship to Patient \_\_\_\_\_ Cel # \_\_\_\_\_

How did you hear about our clinic? \_\_\_\_\_

Whom may we thank for your referral? \_\_\_\_\_

Primary Physician \_\_\_\_\_ Ph # \_\_\_\_\_ Fax # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Doctors Diagnosis \_\_\_\_\_

Date of *last* physical exam: \_\_\_\_\_ Date of *next* physical exam: \_\_\_\_\_

*Will we be billing insurance? If yes, please provide the following:*

Name of Primary Insurance Company \_\_\_\_\_

Name of Responsible Party/Spouse \_\_\_\_\_

Social Security # of Insured \_\_\_\_\_ Birth Date of Insured \_\_\_\_\_

Policy ID# \_\_\_\_\_ Group # \_\_\_\_\_

Name of Secondary Insurance Company \_\_\_\_\_

Name of Responsible Party/Spouse \_\_\_\_\_

Social Security # of Insured \_\_\_\_\_ Birth Date of Insured \_\_\_\_\_

Policy ID# \_\_\_\_\_ Group # \_\_\_\_\_

**WELLSTREAM ACUPUNCTURE**  
**COMPREHENSIVE NEW PATIENT QUESTIONNAIRE**

NOTE: This is a confidential record of your medical history and will be kept in this office.  
Information contained herein will not be released pursuant to HIPAA regulations.

Name \_\_\_\_\_ Date \_\_\_\_\_

Primary Complaint? \_\_\_\_\_

How long have you had problem? \_\_\_\_\_ Have you had this in the past? \_\_\_\_\_

How does this problem interfere with your daily activities? \_\_\_\_\_

What makes it better? \_\_\_\_\_ What makes it worse? \_\_\_\_\_

Is your condition:  Constant  Intermittent Pain Level:  Low  Slight  Moderate  Severe

Secondary Complaints? \_\_\_\_\_

Other concurrent therapies \_\_\_\_\_

How are you responding to your present course of treatment? Better \_\_\_\_\_ Worse \_\_\_\_\_ Same \_\_\_\_\_

**Surgeries/Hospitalization** *(please list dates also)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Significant Trauma/Accidents** \_\_\_\_\_

**Do you have?**  Pacemaker  Metal Implants  Pregnant

**Allergies** \_\_\_\_\_

**Medications** (prescription drugs, vitamins, supplements, herbs)

Name \_\_\_\_\_ Dosage \_\_\_\_\_

Name \_\_\_\_\_ Dosage \_\_\_\_\_

Name \_\_\_\_\_ Dosage \_\_\_\_\_

Name \_\_\_\_\_ Dosage \_\_\_\_\_

Name \_\_\_\_\_ Dosage \_\_\_\_\_

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Name \_\_\_\_\_ Dosage \_\_\_\_\_

Name \_\_\_\_\_ Dosage \_\_\_\_\_

Name \_\_\_\_\_ Dosage \_\_\_\_\_

**Stress**  None  Low  Moderate  Severe Explain Causes:

\_\_\_\_\_  
\_\_\_\_\_

**Exercise** (type/frequency) \_\_\_\_\_

**Habits:**  Cigarettes  Coffee  Tea  Sodas  Alcohol  Drugs \_\_\_\_\_

Do you?  skip meals  snack  eat large meals  eat when rushed  work and eat  eat but not hungry

**Average Daily Diet:**

Morning \_\_\_\_\_

Afternoon \_\_\_\_\_

Evening \_\_\_\_\_

Snacks \_\_\_\_\_

**YOUR MEDICAL HISTORY**

- Cancer  HIV+  Diabetes  Heart Disease  High Blood Pressure  Low Blood Pressure  Stroke
- Epilepsy  Asthma  Kidney Disease  Anemia  Bleeding Disorder  STD  Hepatitis  Jaundice
- Thyroid Disease  Chronic Fatigue  Sudden Weight Loss  Sudden Weight Gain

Other \_\_\_\_\_

Dates of Illness \_\_\_\_\_

**FAMILY MEDICAL HISTORY**

- Cancer  Diabetes  Kidney Disease  Heart Disease  High Blood Pressure  Stroke  Epilepsy
- Low Blood Pressure  Asthma  Anemia  Bleeding Disorder  Hepatitis  HIV+  Thyroid Disease

*For the following Sections on Organ Systems evaluation,  
please check any problems that are frequent, or that have occurred within the past 3 m*

Other area \_\_\_\_\_  Bones sore/painful  Loss of Grip  Swollen Joints  Weakness

Leg cramps at night  Tingling in feet  Loss of feeling in hands/feet  Muscle spasm/cramps

Stiffness all over  Osteo Arthritis  Rheumatoid Arthritis  Tendinitis  Sciatica

Onset of Pain: \_\_\_\_\_ Better with? \_\_\_\_\_ Worse with? \_\_\_\_\_

Describe the pain (burning/constant/intermittent/pins&needles/numbness/coldness/sharp/dull)

**HEAD, EYES, EARS, NOSE AND THROAT**

Dizziness  Concussion  Poor Memory  Loss of Balance  Head feels 'Heavy'  Migraines

Headaches (describe) \_\_\_\_\_

Eye Strain  Eye Pain  Floaters  Blurred Vision  Dry Eyes  Watery Eyes  Itchy Eyes

Ear Ache  Ear Infections  Hearing Loss  Ringing/Buzzing in Ears  Grinding Teeth  TMJ

Teeth Problems  Facial Pain  Facial Paralysis  Sensation of 'Lump' in Throat

Sinus Problems  Mucus  Nose Bleeds  Runny Nose  Congestion  Frequent Colds

Sore Throat  Copious Saliva  Dry Mouth  Difficulty Swallowing  Hoarseness/Loss of Voice

**LUNG SYSTEM**

Shortness of Breath  Difficulty Breathing  Wheezing  Cough  Asthma  Bronchitis

Pneumonia  Difficulty Breathing When Lying Down  Coughing Blood  Coughing Phlegm

Sputum color? \_\_\_\_\_ Thick or Thin? \_\_\_\_\_ Other? \_\_\_\_\_

**HEART SYSTEM**

Heavy Sleep  Insomnia  Wake Easily  Nightmares  Difficulty falling asleep  Difficulty staying asleep

Wakes frequently  Wakes early Time? \_\_\_\_\_  Excess dreaming  Restless  Sleep Soundly

Night sweating  Snoring  Sleep Apnea  Fainting  Vertigo  Dizziness  Tremors  Fatigue

Cold Feet  Cold Hands  Swollen Hands/Feet  Cold Back  Localized Weakness  Fevers  Chills

High Blood Pressure  Low Blood Pressure  Pain/Pressure Chest  Irregular Heart Beat  Palpitations

**SKIN/HAIR**

Frequent Rashes  Eczema  Hives  Itching  Purpura  Dryness  Clammy/Moist  Burning

Changes in Moles or Lumps  Bleeds/Bruises Easily  Varicose/Spider Veins  Hair Loss  Dry Scalp

Change in Hair Texture  Scars  Other \_\_\_\_\_

**DIGESTIVE SYSTEM**

- Poor Appetite    Excess Hunger    Feel tired if miss meal    Cold Abdomen    Weight Gain    Weight Loss
- Strong Thirst    For cold?    For hot?    Never thirsty    Crave Sweets    Crave Salty    Crave Sour

Specific food craving? \_\_\_\_\_ Peculiar Tastes or Smells? \_\_\_\_\_

- Heartburn    Nausea    Vomiting    Belching    Abdominal Bloating    Foul Breath    Stomach Pain
- Diarrhea    Constipation    Flatulence    Hemorrhoids    Black Stools    Bloody Stools    Mucous Stools
- Pain/Cramps    Sensitive Abdomen    Foul Odor    Colitis    Irritable Bowel

BOWEL MOVEMENT: Frequency(#/day) \_\_\_\_\_ Color \_\_\_\_\_ Quality (loose/firm) \_\_\_\_\_

- Sudden Energy Drop At \_\_\_\_\_(time)    Fatigue    Heavy Limbs    Weak Limbs    Restless    Energetic

**URINARY SYSTEM**

- Pain/burning with Urination    Pain before Urination    Urgency to Urinate    Incontinence    Blood in Urine
- Kidney Stones    Frequent Infections    Strong urine smell    Frequent Urination:    Day    Night
- Prostate Enlarged    Elevated PSA    Impotence   Other \_\_\_\_\_

Urine color: \_\_\_\_\_ Amount: \_\_\_\_\_

**REPRODUCTIVE SYSTEM (for Women)**

- Pregnant?   # of pregnancies \_\_\_\_\_   # of Deliveries \_\_\_\_\_   # Miscarriages \_\_\_\_\_   # of Abortions \_\_\_\_\_

Age Started menstrual cycle \_\_\_\_\_ Age Stopped \_\_\_\_\_ Last Monthly Period \_\_\_\_\_

Period Duration \_\_\_\_\_ Birth Control Method \_\_\_\_\_ Last PAP? \_\_\_\_\_

- Heavy Flow    Light Flow   Color (pale/dark/red/purple?) \_\_\_\_\_

- Irregular Periods    Scanty Periods    Missed Periods    Dysmenorrhea    Clots    Cramps    Spotting

- Vaginal Discharges:    Yellow    White    Thick    Thin    Itching    Odor

- Breast Lumps    Breast Pain    Menopause    PMS    Fibroids    Endometriosis    Low Libido

- Low Backache    Water Retention    Hot Flashes   Other \_\_\_\_\_

**EMOTIONAL & NEUROLOGICAL**

- Seizures    Tremors    Numbness/Tingling    Always Cold    Always Hot    Poor Coordination

- Neuralgia (pain)    Shingles   Other \_\_\_\_\_

- Nervousness    Depressed    Anxiety/Worry    Easily Angered    Easily Irritated    Stressed

- Giddy    Sadness/Grief    Frequent Crying    Mood Swings    Suicidal    Phobias/Fears    Manic

- Panic Attacks    Indecisive    Other Emotional \_\_\_\_\_

**Most Favorite:**

Climate \_\_\_\_\_

Season \_\_\_\_\_

Taste \_\_\_\_\_

Food \_\_\_\_\_

Time of Day \_\_\_\_\_

Temperature \_\_\_\_\_

**Least Favorite:**

Climate \_\_\_\_\_

Season \_\_\_\_\_

Taste \_\_\_\_\_

Food \_\_\_\_\_

Time of Day \_\_\_\_\_

Temperature \_\_\_\_\_

*Thank you for completing this confidential, medical history questionnaire. Your honest, complete answers will assist me in providing you with the best possible health care.*

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**OUR PATIENT CARE FINANCIAL AGREEMENT POLICY**

Effective October 1, 2009

Dear Patient,

Thank you for choosing Cindy Albon LAc, WellStream Acupuncture, as your healthcare provider. We are committed to your treatment being successful, and our office policy has been established to ensure that the best health service can be provided to you and your family. Thank you for understanding our financial policy. Please let us know if you have any questions or concerns.

*Full payment is due at the time of your service. We accept cash, check, credit and debit cards.*

**Missed Appointments and Cancellations**

**In order to prevent being charged a cancellation fee I agree to give at least 24 hrs notice of cancellation.**

When we make an appointment, I am reserving time just for you. Sufficient cancellation notice allows us to offer your time to another patient who may be waiting for an appointment. Uncanceled or missed appointments without 24 hr notice will be charged the full amount. For patients arriving more than 15 minutes late, you may be asked to reschedule your appointment if there is not sufficient time to provide the best treatment to you, or to have a shortened session. We will do our best to provide sufficient treatment, schedule permitting. Please help us provide the best care to you by keeping scheduled appointments in a timely manner. Late cancellations due to emergencies are understandable, in those cases the cancellation fee will be waived.

**Regarding Insurance**

Please remember that medical services are rendered to you, not to your insurance company. Check with your insurer to find out if acupuncture is included in your benefits. We are happy to verify your coverage for you after your first acupuncture session. Important: until we can verify your coverage, payment is due in full at the time of each visit. If you have insurance that covers acupuncture, we will do our best to determine what co-pay amount you are responsible for. We will submit and process your insurance claims to receive partial payment. The full cost of services is ultimately your responsibility, even if your insurance provider denies payment for any portion of your bill for any reason. Some insurance companies send payments directly to the patient and in this case, we ask that you pay for services in full at the time of service. Your insurance policy is a contract between you and your insurance company. We are not a party to that contract. Please be aware that some, and perhaps all, of the services provided may be non-covered services and not considered reasonable and necessary under your medical insurance programs. Insurance companies do not reimburse for cancelled sessions. Please note that supplements and/or herbal formulas supplied as part of your treatment are not typically covered by insurance.

**Rate Schedule**

All sessions include Aromatherapy, Sound Therapy and Auriculo-Acupressure

Comprehensive New Patient Initial Consultation, Including Acupuncture Treatment (2 hrs): 145.00

Established Patient Consultation & Acupuncture Treatment (1 hr): 85.00

Cosmetic Facial Rejuvenation (90 min): 130.00 per session

Consultation Only for Acupuncture or Herbs (45 min): 60.00

Cupping Massage (15-20 min): 20.00

Auricular NADA Detoxification (40 min): 35.00

Concierge Services to Patient's Home: Please contact our clinic

Herbal Medicines: prices vary from \$7 - 40

Herbal tablets or pills may be returned *unopened* for a full refund. No returns or refunds on custom herbal medicine extracts and teas. There is a \$25 fee for all returned checks. Payment is due in full at time of service.

**My signature below certifies that I have read and understand the above Financial Policy and agree to be responsible for full payment of all services rendered to myself and/or any member of my family.**

X \_\_\_\_\_ Date \_\_\_\_\_

Signature of Patient or Responsible Party

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## **ACUPUNCTURE TREATMENT INFORMED CONSENT**

*Welcome to our office!*

Chinese Medicine is a healing system that includes multiple therapeutic modalities. This medical system facilitates the body's innate healing capacity and requires participation in taking personal responsibility in assisting one's own health recovery. In some cases, symptoms may relapse or intensify temporarily during the course of treatment before relief is attained. The patient is a partner with the acupuncturist in the healing process. The statements below describe the treatment modalities which may be employed during the course of treatment and will assist your understanding of and participation in the healing process.

**Acupuncture** is a technique utilizing fine sterile disposable steel needles inserted at specific points in the body to cause a positive response in order to correct various ailments. The location of the application of the needles and the depth of their insertion is determined by the nature of the problem. The application of these needles may be accompanied by some painful sensations and there is a slight possibility that minor swelling, bleeding, discoloration or hematoma (bruising) may occur at the site of insertion. A sensation of momentary euphoria or light-headedness may occur after the acupuncture treatment. Fainting is possible, but rare, unless you have not eaten. Please notify us immediately if you experience any of these symptoms or problems.

**Electrical Stimulation** ("E-STIM") of the acupuncture needles involves using a small battery-powered stimulator attached by electrodes to the ends of the needles. A slight throbbing or tingling sensation may be felt during the use of this stimulator. Electrical stimulation may also be employed independently from acupuncture needles. These modalities are usually employed for pain management and other specific conditions.

**Cupping** utilizes round suction cups over a large muscular area such as the back to enhance blood circulation to the designated area. This method may produce deep redness, discoloration, and on rare occasion a minor blister may form that may persist up to several days but will eventually disappear.

**Tuina** is a specialized body work technique utilized in facilitating healing and pain management. There occasionally may be increased soreness or bruising at the sites of the treatment.

**Herbal Nutrients** are used to facilitate the body's own restorative processes. These herbs are usually taken as a tea by mixing plants extracts with liquid. Herbs may also be supplied in Tablet or Pill form to be taken with water. Chinese herbal formulas can tend to taste bitter as they are made mostly from roots, bark, leaves and other parts of a plant. On rare occasions, temporary gastric upset may occur. If any discomfort persists, accompanied by hives or shortness of breath, discontinue the herbs and advise us immediately.

**Auricular (Ear) Acupuncture/Acupressure** is the insertion of special needles into specific points of the ear, each point corresponding to an organ or body system. This method used for NADA detox treatment. If you feel excessive pain during your session, inform the practitioner so that your treatment can be altered. Herbal (Vaccaria Seeds) or magnets may be employed for acupressure to the ear. This method is used generally for most conditions.

**Moxibustion** is the application of indirect heat supplied by burning the herb Folium Artemisiae vulgaris, more commonly known as "Mugwort Plant", over a single or group of acupuncture points. The area of treatment may remain red and warm for several hours afterwards. In rare incidence, a minor burn may occur at the site of moxibustion. Please notify us immediately if you experience any of these symptoms or problems.

*Please ask any questions you may have about treatments*  
**PLEASE KEEP THIS PAGE FOR YOUR RECORDS**

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## **PRIVACY RIGHTS/HIPAA NOTICE**

Our office is dedicated to providing service with respect for privacy.

Our notice of Privacy Practices provides information about how we may use and disclose protected health information about you. The notice contains a Patient Rights section describing your rights under the law. You have the right to review our Notice before signing this Consent. The terms of our Notice may change. If we change our Notice, you may obtain a revised copy by contacting our office.

You have the right to request that we restrict how protected health information about you is uses or disclosed for treatment, payment or health care operations. We are not required to agree to this restriction, but if we do, we shall honor that agreement.

By signing this form, you consent to our use and disclosure of protected health information about you for treatment, payment and health care operations. You have the right to revoke this Consent, in writing, signed by you. However such a revocation shall not affect any disclosures we have already made in reliance on your prior Consent. The Practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) The patient understands that:

- Protected health information may be disclosed or used for treatment, payment or health care operations
- The Practice has a Notice of Privacy Practices and that the patient has the opportunity to review this notice
- The Practice reserves the right to change the Notice of Privacy Policies
- The Patient has the right to restrict the uses of their information but the Practice does not have to agree to those restrictions
- The Patient may revoke this Consent in writing at any time and all future disclosures will then cease
- The Practice may condition treatment upon the execution of this Consent

### **Authorization for *other uses* of Protected Health Information (PHI)**

Our Notice of Privacy Practices provides information about how we may use and disclose protected health information (PHI) about you pursuant to our general Patient Consent Form. On occasion, the patient and the Practice may want to use PHI for reasons other than treatment, payment, and health care operations. This form summarizes the anticipated use of information about you for which this authorization is required. The Practice provides this form to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Specific description of the information to be used or disclosed, including the specific purpose: Office promotions, holiday & or birthday cards, newsletters, change of address  
Individuals who may use or disclose this information.

Expiration date of this Authorization: Ongoing until patient indicates in writing otherwise

The above mentioned protected health information may be subject to re-disclosure by the party receiving the information and my no longer be protected by the privacy rules.

By signing this form, you authorize the Practice to use and disclose protected health information about you for the reasons mentioned above. You have the right to revoke this authorization at any time, in writing, signed by you. However, such a revocation shall not affect any disclosures we have already made in reliance on your prior authorization. Submit your revocation to the Privacy Officer of the Practice.

**I hereby acknowledge that I have received a copy of WellStream Acupuncture's Notice of Privacy Practices.**

Patient Name (Please Print) \_\_\_\_\_

Patient Signature \_\_\_\_\_ Date \_\_\_\_\_